



## **Licensing Sub Committee Hearing Panel**

Date: Monday, 24 July 2023

Time: 10.00 am

Venue: Council Antechamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

### **Access to the Council Antechamber**

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension.

**There is no public access from any other entrance of the Extension.**

## **Membership of the Licensing Sub Committee Hearing Panel**

---

**Councillors** - Connolly, Hilal and T Judge

## Agenda

---

**1. Urgent Business**

To consider any items which the Chair has agreed to have submitted as urgent.

**2. Appeals**

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

**3. Interests**

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

**4. Temporary Event Notice - Empire House, 2 Empire Street M3 1JA**

5 - 36

The report of the Director of Planning, Building Control and Licensing is enclosed.

**5. Application for a New Premises Licence - Caribbean Carnival, Alexandra Park, Alexandra Road South, Manchester**

37 - 104

The report of the Director of Planning, Building Control and Licensing is enclosed.

## Information about the Committee

---

The Licensing Sub-Committee Hearing Panel fulfills the functions of the Licensing Authority in relation to the licensing of premises.

A procedure has been agreed which governs how the Panel will consider such applications.

Decisions made by the Panel will be under delegated authority and will not require to be referred to the Council for approval. Meetings are controlled by the Chair, who is responsible for seeing that the business on the agenda is dealt with properly.

Copies of the agenda are published on the Council's website. Some additional copies are available at the meeting from the Governance Support Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

Smoking is not allowed in Council buildings.

Joanne Roney OBE  
Chief Executive  
Level 3, Town Hall Extension,  
Albert Square,  
Manchester, M60 2LA

## Further Information

---

For help, advice and information about this meeting please contact the Committee Officer:

Ian Smith  
Tel: 0161 234 3043  
Email: [ian.hinton-smith@manchester.gov.uk](mailto:ian.hinton-smith@manchester.gov.uk)

This agenda was issued on **Friday, 14 July 2023** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 2, Town Hall Extension (Library Walk Elevation), Manchester M60 2LA

This page is intentionally left blank

**Manchester City Council  
Report for Resolution**

**Report to:** Licensing Subcommittee Hearing Panel – 24 July 2023

**Subject:** Empire House Manchester, 2 Empire Street, Manchester, M3 1JA - ref: LTN287866

**Report of:** Director of Planning, Building Control & Licensing

**Summary**

Submission of a temporary event notice where an objection notice has been given.

**Recommendations**

That the Panel consider the objection notice(s) and give a counter notice where it considers it appropriate.

**Wards Affected:** Cheetham

Manchester Strategy Outcomes	Summary of the contribution to the strategy
A thriving and sustainable City: supporting a diverse and distinctive economy that creates jobs and opportunities	Licensed premises provide a key role as an employer, in regeneration, and in attracting people to the city. The efficient processing of applications as well as effective decision making in respect of them, plays an essential role in enabling businesses to thrive and maximise contribution to the economy of the region and sub-region.
A highly skilled city: world class and home grown talent sustaining the city's economic success	An effective Licensing regime will enable growth in our City by supporting businesses who promote the Licensing Objectives.
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	The Licensing process provides for local residents and other interested parties to make representations in relation to licensing applications. Representations have to be directly related to the licensing objectives.
A liveable and low carbon city: a destination of choice to live, visit and work.	An effective licensing system supports and enables growth and employment in our City with neighbourhoods that provide amenities suitable to the surrounding communities.

A connected city: world class infrastructure and connectivity to drive growth	
---	--

**Full details are in the body of the report, along with any implications for:**

- Equal Opportunities Policy
- Risk Management
- Legal Considerations

---

**Financial Consequences – Revenue**

None

**Financial Consequences – Capital**

None

---

**Contact Officers:**

Name: Fraser Swift  
 Position: Principal Licensing Officer  
 Telephone: 0161 234 1176  
 E-mail: [fraser.swift@manchester.gov.uk](mailto:fraser.swift@manchester.gov.uk)

Name: Chloe Tomlinson  
 Position: Technical Licensing Officer  
 Telephone: 0161 234 4521  
 E-mail: [Premises.licensing@manchester.gov.uk](mailto:Premises.licensing@manchester.gov.uk)

---

**Background documents (available for public inspection):**

- Manchester City Council Statement of Licensing Policy 2016 - 2021
- Guidance issued under section 182 of the Licensing Act 2003, April 2017
- Licensing Act 2003 (Hearings) Regulations 2005
- Any further documentary submissions by any party to the hearing

## 1. Introduction

- 1.1 On 2 May 2023, a temporary event notice (TEN) was given under s100A of the Licensing Act 2003 in respect of Empire House Manchester, 2 Empire Street, Manchester, M3 1JA in the Cheetham ward of Manchester. A location map of the premises is attached at **Appendix 1**.
- 1.2 In accordance with Licensing Act 2003 regulations, Greater Manchester Police (GMP) and Licensing Out of Hours Compliance (LOOH) were notified of the TEN.
- 1.3 Where either GMP or LOOH is satisfied that allowing the premises to be used in accordance with the TEN would undermine a licensing objective, they must give an objection notice to the relevant licensing authority, the premises user, and to every other relevant person.
- 1.4 The objection notice must be given no later than three working days after the day on which the objector is given the TEN.
- 1.5 An objection notice has been received in respect of this TEN and so it must be determined by a Licensing Hearing Panel in accordance with the Council's Constitution.

## 2. The Notice

- 2.1 A copy of the TEN is attached at **Appendix 2**.
- 2.2 The premises user is Adijatu Tejan-kadri.
- 2.3 The description of the event is Sierra Leonean music Jamboree.
  - 2.3.1 In accordance with the Live Music Act 2012 and Deregulation Act 2015, performances of Live Music and Recorded Music between the hours of 0800 and 2300 hours have been deregulated and so should not be regarded as licensable activities for the purposes of this TEN.
  - 2.3.2 Any further details provided relating to any of the individual licensable activities are specified on the TEN at **Appendix 2**.
- 2.4 **Activities unsuitable for children**
  - 2.4.1 The premises user has not highlighted any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

## 3. Objection Notice(s)

- 3.1 Objection notices were received from GMP and from LOOH in respect of the TEN (**Appendix 3**). The personal details of all members of the public have been redacted. Original copies of these objections will be available to the Panel at the hearing.

## 3.2 Summary of the objections:

Party	Grounds of representation	Recommends
<b>GMP</b>	There is no detail whatsoever within the application to show how these numbers will be managed, what security will be in place, how the customers will be dispersed at the end of the night, what welfare provision there will be and how the disruption caused to local residents will be minimised. This event could therefore undermine the following Licensing Objective: the Prevention of Crime and Disorder, the Prevention of Public Nuisance and Public Safety.	Serve a counter notice
<b>Licensing and Out of Hours Compliance</b>	<p>There have recently been issues outside at dispersal following an approved temporary event notice at the premises. The applicant has not indicated any measures for security.</p> <p>The LOOH team are concerned with the number of potential customers and timings requested. There is an increased likelihood of issues in the early hours and of the licensing objectives, namely the prevention of public nuisance, public safety and the prevention of crime and disorder, being undermined.</p>	Serve a counter notice

**4. Key Policies and Considerations****4.1 Legal Considerations**

4.1.1 Hearings under the Licensing Act 2003 operate under the Licensing Act 2003 (Hearings) Regulations 2005.

**4.2 New Information**

4.2.1 In accordance with Regulation 18 of the Licensing Act 2003 (Hearings) Regulations 2005, the authority may take into account documentary or other information produced by a party in support of their application, representations or notice either before the hearing or, with the consent of all parties, at the hearing.

**4.3 Hearsay Evidence**

4.3.1 The Panel may accept hearsay evidence and it will be a matter for the Panel to attach what weight to it that they consider appropriate. Hearsay evidence is



evidence of something that a witness neither saw nor heard, but has heard or read about.

#### **4.4 The Secretary of State's Guidance to the Licensing Act 2003**

4.4.1 The Secretary of State's Guidance to the Licensing Act 2003 is provided for all parties involved in licensing. It is a key medium for promoting best practice, ensuring consistent application of licensing powers across England and Wales and for promoting fairness, equal treatment and proportionality.

4.4.2 Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182. The Guidance is therefore binding on all licensing authorities to that extent. However, the Guidance cannot anticipate every possible scenario or set of circumstances that may arise and, as long as licensing authorities have properly understood this Guidance, they may depart from it if they have good reason to do so and can provide full reasons.

4.4.3 Departure from the Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken.

#### **4.5 Manchester Statement of Licensing Policy**

4.5.1 Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' its statement of licensing policy.

4.5.2 The Licensing Policy sets out the vision the licensing authority has for the regulation of licensed premises throughout Manchester and outlines the standards expected in order to ensure the promotion of the licensing objectives in the city. The Panel may depart from the policies should it consider doing so would benefit the promotion of the licensing objectives. Reasons are to be given for any such departure from the Policy.

4.5.3 Section 4 of the Policy (Operation of the Policy) sets out how the Licensing Policy is intended to be used in practice for licence applications and licensed premises.

4.5.4 Where the authority considers that to impose on the TEN one or more of the conditions from a premises licence or club premises certificate in force at the premises (insofar as such conditions are not inconsistent with the event) is appropriate for the promotion of the licensing objectives, the policy is to give notice to the premises user that includes a statement of the conditions imposed. Copies of this notice will be provided for GMP and LOOH.

4.5.5 Where, following any representations at the hearing, the licensing authority is not satisfied the event will ensure the promotion of the licensing objectives, the policy is to issue a counter-notice against the Temporary Event Notice.

#### **5. Conclusion**

- 5.1 A licensing authority must carry out its functions under this Act (“licensing functions”) with a view to promoting the licensing objectives:
- the prevention of crime and disorder
  - public safety;
  - the prevention of public nuisance; and
  - the protection of children from harm.
- 5.2 In considering the matter, the Panel should take into account any objections that have been received from GMP or LOOH, and representations made by the applicant or premises user as the case may be. In reaching the decision, regard must also be had to relevant provisions of the national guidance and the Council’s licensing policy statement.
- 5.3 Having regard to the objection notice(s), the panel must give the premises user a counter notice if it considers it appropriate for the promotion of a licensing objective to do so.
- 5.4 If the panel decides not to give a counter notice the panel may impose one or more conditions on the TEN if –
- the authority considers it appropriate for the promotion of the licensing objectives to do so,
  - the conditions are also imposed on a premises licence or club premises certificate that has effect in respect of the same premises, or any part of the same premises, as the temporary event notice, and
  - the conditions would not be inconsistent with the carrying out of the licensable activities under the temporary event notice.
- 5.5 All licensing determinations should be considered on the individual merits of the notification.
- 5.6 The Panel’s determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve. Findings on any issues of fact should be on the balance of probability.
- 5.7 It is important that a licensing authority should give comprehensive reasons for its decisions in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal.
- 6. The Panel is asked to determine the temporary event notice.**

Premises Licensing  
Manchester City Council

© Crown copyright and database rights 2018. Ordnance Survey100019568.



**Event:** 287866

**PREMISE ADDRESS:** 2 Empire Street, Manchester, M3 1JA

**WARD:** Cheetham

**HEARING DATE:** 24 July 2023

This page is intentionally left blank

# Temporary Event Notice

Payment Transaction number:- /09735a5f-ec | Form Reference number EF1/803809

## Premises User Information

Title

Miss

If other please state

*n/a*

Surname

Tejan-kadri

Forenames

Adijatu

Previous names (Please enter details of any previous names or maiden names, if applicable)

*n/a*

Your date of birth

[REDACTED]

Your place of birth

[REDACTED]

National Insurance Number

[REDACTED]

Your current address (We will use this address to correspond with you unless you complete the separate correspondence box)

[REDACTED]  
[REDACTED]  
[REDACTED]

Telephone

[REDACTED]

Evening telephone

n/a

Mobile phone

[REDACTED]

Fax number

n/a

Email address

[REDACTED]

Address

n/a

Telephone

n/a

Evening telephone

n/a

Mobile phone

n/a

Fax number

n/a

Email

n/a

---

## Premises information

Please give the name and address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references)

Empire Hall  
2 Empire street  
Cheetham Hill  
M3 1JA

Premises licence number

n/a

Club premises certificate number

n/a

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details.

n/a

Please describe the nature of the premises

Community Jamboree festival

Please describe the nature of the event

Sierra Leonean music Jamboree, showcasing the culture, talent and food from Sierra Leone. Bringing the community together.

## Licensable activities

The sale by retail of alcohol

No

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

No

The provision of regulated entertainment

Yes

The provision of late night refreshment

Yes

Are you giving a late temporary event notice?

Yes

Please state the dates on which you intend to use these premises for licensable activities.

26th/27 August 2023

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock).

23:00 to 3:00Am

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers (maximum 499).

300

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both

Please choose...

Please state if the licensable activities will include the provision of relevant entertainment.

No

If yes selected, please state the times during the event period that you propose to provide relevant entertainment.

n/a

## Personal Licence Details

Do you currently hold a valid Personal Licence?

No

Issuing Authority

n/a

Licence Number

n/a

Date of Issue

n/a

Date of Expiry

n/a



Any further relevant details

n/a

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

No

If answering yes, please state the number of temporary event notices you have given for events in that same calendar year

n/a

a) ends 24 hours or less before; orb) begins 24 hours or less afterthe event period proposed in this notice?

No

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

No

If answering yes, please state the total number of temporary event notices your associate have given for events in the same calendar year

n/a

a) ends 24 hours or less before; orb) begins 24 hours or less afterthe event period proposed in this notice?

No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

No

If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.

n/a

a) ends 24 hours or less before; orb) begins 24 hours or less afterthe event period proposed in this notice?

No

---

## Declaration and Payment New

Name

Adijatu Tejan-kadri

Capacity in which you are making this application

[REDACTED]

---

## Additional information

I understand

Yes

---

These are the files included with this application :-

Acknowledgement

I acknowledge receipt of this temporary event notice

Signature:

On behalf of the Licensing Authority

Date:

Name of officer signing:

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

## GREATER MANCHESTER POLICE



To: Manchester City Council  
Licensing Unit  
Manchester Town Hall Extension  
Lloyd Street  
Manchester

To: Miss Adijatu Tejan-Kadri



3<sup>rd</sup> May 2023

Dear Sir

Please accept this letter as formal notification that Greater Manchester Police wish to object, under Section 104(2) of the Licensing Act 2003, to the **TEMPORARY EVENT NOTICE** detailed below, as we are satisfied that granting the application under these circumstances would undermine the Licensing Objectives.

<b>PREMISES NAME:</b>	<b>Empire House</b>
<b>ADDRESS:</b>	2 Empire Street Manchester M3 1JA
<b>DATE OF EVENT:</b>	26/08/2023 – 27/08/2023
<b>TIME OF EVENT:</b>	2300– 0300 hrs

GMP objects to the grant of this Temporary Event Notice on the grounds of the Prevention of Crime and Disorder, the Prevention of Public Nuisance and Public Safety.

The application is seeking to allow the premises to host a music event from 11pm until 3am for up to 300 people.

There is no detail whatsoever within the application to show how these numbers will be managed, what security will be in place, how the customers will be dispersed at the end of the night, what welfare provision there will be and how the disruption caused to local residents will be minimised.

To allow this event to take place could cause an unnecessary level of disturbance to the local residents and would therefore impinge on their quality of life.

**GREATER MANCHESTER POLICE**

As such we ask that this TEN application is refused.

Signed:.....[REDACTED]..... (rank/pin/name)

Date/Time 3<sup>rd</sup> May 2023 0735hrs

.....





**MANCHESTER  
CITY COUNCIL**

**Licensing & Out of Hours Compliance Team - Representation**

Name	Ben Spencer
Job Title	Neighbourhood Compliance Officer
Department	Licensing and Out of Hours Compliance Team
Address	Level 1, Town Hall Extension, Manchester, M60 2LA
Email Address	ben.spencer@manchester.gov.uk
Telephone Number	0161 234 1220

**Premise Details**

Application Ref No	REF 287866
Name of Premises	Empire House
Address	2 Empire Street, Manchester, M20 2LA

**Representation**

Outline your representation regarding the above application below. This representation should describe the likely effect of the grant of the licence/certificate on the licensing objectives and on the vicinity of the premises.

The Licensing and Out of Hours Team (LOOH) have assessed the likely impact of the granting of this application taking into account a number of factors, including the nature of the area in which the premises is located, the hours applied for and any potential risks that the granting application could undermine the licensing objectives.

The TEN has applied for regulated entertainment and late night refreshment from 23:00 until 03:00 on the 26/27 August 2023 for 300 people. The event is described by the applicant as "Sierra Leonean music Jamboree, showcasing the culture, talent and food from Sierra Leone. Bringing the community together."

There have recently been issues outside at dispersal following an approved temporary event notice at the premises. The applicant has not indicated any measures for security.

The LOOH team are concerned with the number of potential customers and timings requested. There is an increased likelihood of issues in the early hours and undermining the licensing objectives, namely public nuisance, public safety and crime and disorder.

As the applicant has not offered any conditions or showed any evidence of how they will manage the event and uphold the licensing objectives the recommendation of LOOH is to refuse the Temporary Event Notice.

**Recommendation: Refusal**

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

**Manchester City Council  
Report for Resolution**

**Report to:** Licensing Subcommittee Hearing Panel – 24 July 2023

**Subject:** Caribbean Carnival, Alexandra Park, Alexandra Road South,  
Manchester - App ref: Premises Licence (new) 288695

**Report of:** Director of Planning, Building Control & Licensing

### Summary

Application for the grant of a premises licence made under the Licensing Act 2003, which has attracted objections.

### Recommendations

That the Panel determine the application.

**Wards Affected:** Whalley Range

Manchester Strategy Outcomes	Summary of the contribution to the strategy
A thriving and sustainable City: supporting a diverse and distinctive economy that creates jobs and opportunities	Licensed premises provide a key role as an employer, in regeneration, and in attracting people to the city. The efficient processing of applications as well as effective decision making in respect of them, plays an essential role in enabling businesses to thrive and maximise contribution to the economy of the region and sub-region.
A highly skilled city: world class and home grown talent sustaining the city's economic success	An effective Licensing regime will enable growth in our City by supporting businesses who promote the Licensing Objectives.
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	The Licensing process provides for local residents and other interested parties to make representations in relation to licensing applications. Representations have to be directly related to the licensing objectives.
A liveable and low carbon city: a destination of choice to live, visit and work.	An effective licensing system supports and enables growth and employment in our City with neighbourhoods that provide amenities suitable to the surrounding communities.

A connected city: world class infrastructure and connectivity to drive growth	
---	--

**Full details are in the body of the report, along with any implications for:**

Equal Opportunities Policy  
 Risk Management  
 Legal Considerations

---

**Financial Consequences – Revenue**

None

**Financial Consequences – Capital**

None

---

**Contact Officers:**

Name: Fraser Swift  
 Position: Principal Licensing Officer  
 Telephone: 0161 234 1176  
 E-mail: [fraser.swift@manchester.gov.uk](mailto:fraser.swift@manchester.gov.uk)

Name: Chloe Tomlinson  
 Position: Technical Licensing Officer  
 Telephone: 0161 234 4521  
 E-mail: [premises.licensing@manchester.gov.uk](mailto:premises.licensing@manchester.gov.uk)

---

**Background documents (available for public inspection):**

- Manchester City Council Statement of Licensing Policy.
- Guidance issued under section 182 of the Licensing Act 2003.
- Licensing Act 2003 (Hearings) Regulations 2005.
- Any further documentary submissions by any party to the hearing.

## 1. Introduction

- 1.1 On 08/06/2023, an application for the grant of a Premises Licence under s17 of the Licensing Act 2003 was made in respect of Caribbean Carnival, Alexandra Park, Alexandra Road South, Manchester in the Whalley Range ward of Manchester. A location map and photograph is attached at **Appendix 1**.
- 1.2 A 28-day public consultation exercise was undertaken in accordance with Licensing Act 2003 regulations; requiring the application to be advertised by the displaying of a blue notice at or on the premises, a notice published in a newspaper or similar circulating in the local area, and details of the application published on the Council's website.
- 1.3 Representations may be made for or against an application during the consultation period. To be 'relevant' and, therefore, able to be taken into account in determining the application, they must be about the likely effect of the grant of the premises licence on the promotion of the licensing objectives. Where representations are made by persons who are not a responsible authority, they must not be frivolous or vexatious.
- 1.4 Relevant representations have been received in respect of this application and so it must be determined by a Licensing Hearing Panel in accordance with the Council's Constitution.

## 2. The Application

- 2.1 A copy of the application is attached at **Appendix 2**.
- 2.2 The applicant is Manchester Carnival Together CIC.
- 2.3 The description of the premises given by the applicant is: 'Alexandra Park is a free to access public park of 24.3 hectares (0.24kmsq) owned and managed by Manchester City Council - bordered by Alexandra Road South, Claremont Street, Princess Road. The licensed Carnival event area within Alexandra Park is defined by fenced perimeter line as per site plan. The capacity will be 19,999. This premises licence will be in effect on 12th and 13th August 2023 only.'
- 2.4 The proposed designated premises supervisor is Dawne Josephine Bowes.
- 2.5 **The licensable activities applied for:**

Provision of regulated entertainment (live music, recorded music, performances of dance and anything of a similar description to live music, recorded music or performances of dance):

Sat and Sun 12pm to 8pm

The provision of regulated entertainment (live music, recorded music, performances of dance and anything of a similar description to live music, recorded music or performances of dance) will take place outdoors.

The supply of alcohol for consumption on the premises only:

Sat and Sun 12pm to 7.30pm

Opening hours:

Unrestricted

2.5.1 In accordance with the Live Music Act 2012 and Deregulation Act 2015, performances of Live Music and Recorded Music between the hours of 0800 and 2300 hours have been deregulated and so should not be regarded as licensable activities for the purposes of this application.

2.5.2 Any further details provided relating to any of the individual licensable activities are specified on the application form at **Appendix 2**.

## 2.6 **Activities unsuitable for children**

2.6.1 The applicant has not highlighted any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

## 2.7 **Steps to promote the licensing objectives**

2.7.1 The applicant proposes to promote the licensing objectives by taking the steps identified in the operating schedule.

2.7.2 These steps must be translated into conditions by the licensing authority to be included in any granted premises licence, unless the conditions are modified by the Panel following consideration of relevant representations. These conditions are set out in the Schedule of Conditions at **Appendix 4**.

## 3. **Relevant Representations**

3.1 A total of 1 relevant representation was received in respect of the application (**Appendix 3**). The personal details of all members of the public have been redacted. Original copies of these representations will be available to the Panel at the hearing.

### Other Persons:

- Resident

3.2 Summary of the representations:

Party	Grounds of representation	Recommends
Resident	The noise both from the event itself and from attendees who are still in the area afterwards (into the early hours) is a nuisance for local residents and could potentially have an impact on their health.	Refuse



- 3.3 Any conditions proposed by objectors are set out in the Schedule of Conditions at **Appendix 4**.
4. **Key Policies and Considerations**
- 4.1 **Legal Considerations**
- 4.1.1 Hearings under the Licensing Act 2003 operate under the Licensing Act 2003 (Hearings) Regulations 2005.
- 4.2 **New Information**
- 4.2.1 In accordance with Regulation 18 of the Licensing Act 2003 (Hearings) Regulations 2005, the authority may take into account documentary or other information produced by a party in support of their application, representations or notice either before the hearing or, with the consent of all parties, at the hearing.
- 4.3 **Hearsay Evidence**
- 4.3.1 The Panel may accept hearsay evidence and it will be a matter for the Panel to attach what weight to it that they consider appropriate. Hearsay evidence is evidence of something that a witness neither saw nor heard, but has heard or read about.
- 4.4 **The Secretary of State's Guidance to the Licensing Act 2003**
- 4.4.1 The Secretary of State's Guidance to the Licensing Act 2003 is provided for all parties involved in licensing. It is a key medium for promoting best practice, ensuring consistent application of licensing powers across England and Wales and for promoting fairness, equal treatment and proportionality.
- 4.4.2 Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182. The Guidance is therefore binding on all licensing authorities to that extent. However, the Guidance cannot anticipate every possible scenario or set of circumstances that may arise and, as long as licensing authorities have properly understood this Guidance, they may depart from it if they have good reason to do so and can provide full reasons.
- 4.4.3 Departure from the Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken.
- 4.5 **Manchester Statement of Licensing Policy**
- 4.5.1 Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' its statement of licensing policy.
- 4.5.2 The Licensing Policy sets out the vision the licensing authority has for the regulation of licensed premises throughout Manchester and outlines the standards expected in order to ensure the promotion of the licensing

objectives in the city. The Panel may depart from the policies should it consider doing so would benefit the promotion of the licensing objectives. Reasons are to be given for any such departure from the Policy.

4.5.3 Section 4 of the Policy (Operation of the Policy) sets out how the Licensing Policy is intended to be used in practice for licence applications and licensed premises.

4.5.4 Relevant to this application and the grounds of the representations made, the Panel are recommended to have regard to the following sections of the Policy:

**Section 6: What we aim to encourage**

This section identifies certain types of venues and initiatives the licensing authority aims to encourage in order to promote an inclusive evening and night-time economy not simply focused on the consumption of alcohol. We aim to encourage:

- Premises that will extend the diversity of entertainment and attract a wider range of participants
- Live music, especially original material, which will provide a range of live performances and styles of music, provided that such entertainment does not undermine the licensing objectives
- National cultural institutions, global sports events and cultural festivals
- Non-drink-led premises, including restaurants, cafes, theatres and cinemas
- Communication and integration with local residents and businesses through licensees consulting with those in the local area prior to an application
- Participation in Pubwatches, off licence forums and other crime-reduction partnerships
- Engagement with the NITENET radio scheme and DISC secure information sharing platform by city centre venues through the Cityco Manchester Business Crime Reduction Partnership
- Designing out crime in the layout of the premises

**Section 7: Local factors**

This section sets out key issues that applicants are expected to take into account relevant to the individual characteristics of the premises when preparing their operating schedule and address any local factors relevant to their premises.

Having regard to the grounds of the representations made, the Panel are recommended to have regard to the following Factors:

- Identified risk factors specific to the licensed premises
- Consistency with relevant Council strategies
- The proximity of the premises to local residents and other local businesses, particularly in relation to the potential for nuisance
- The availability of transport to and from the premises
- Ability to clean and maintain the street scene

**Section 8: Manchester's standards to promote the licensing objectives**

This section identifies the standards that the licensing authority expects of licensed premises in Manchester. It is recognised that not all standards will be appropriate to apply in every situation to every premises, and applicants are not obliged to include all standards in their operating schedule. The degree to which standards would be appropriate is expected to be proportionate to the risk posed against the promotion of the licensing objectives having regard to the individual circumstances of the premises. The standards are not exhaustive and the licensing authority will have regard to any relevant issues raised in any representation that may fall outside them.

- MS1 Implement effective security measures at the premises
- MS2 Effective general management of the premises
- MS3 Responsible promotion and sale of alcohol
- MS4 Prevent the use of illegal drugs, new psychoactive substances (NPS) and the spiking of drinks at the premises
- MS5 Prevent on-street consumption of alcohol
- MS6 Provide a Duty of Care for intoxicated or vulnerable customers and medical emergencies
- MS7 Maintain a safe capacity
- MS8 Prevent noise nuisance from the premises
- MS10 Operate effective cleansing arrangements, including ensuring the premises and surrounding area are kept clean and free of litter, and adequate arrangements for the secure and responsible storage of refuse
- MS11 Ensure the wellbeing of children on the premises
- MS12 Prevent underage sales of alcohol, including proxy sales

### ***Section 12: Premises Licences for large-scale public events***

This section sets out particular expectations regarding large scale public events, given the specific associated risks.

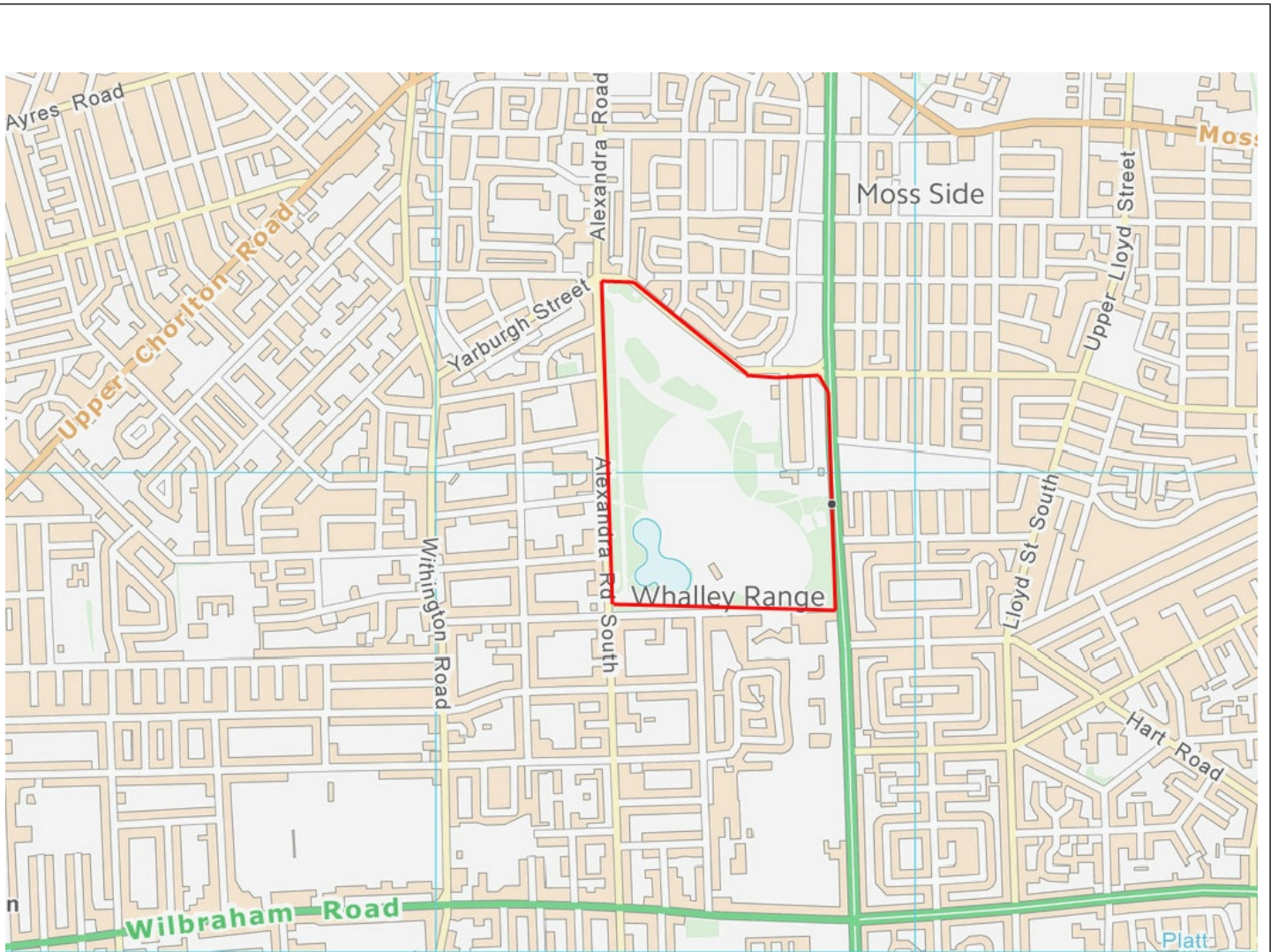
## **5. Conclusion**

- 5.1 A licensing authority must carry out its functions under this Act (“licensing functions”) with a view to promoting the licensing objectives:
- the prevention of crime and disorder
  - public safety;
  - the prevention of public nuisance; and
  - the protection of children from harm.
- 5.2 In considering the matter, the Panel should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be. In reaching the decision, regard must also be had to relevant provisions of the national guidance and the Council’s licensing policy statement.
- 5.3 Having regard to the representations, the Panel must take such of the steps set out below that it considers appropriate for the promotion of the licensing objectives:

- a) To grant the licence subject to:
    - i. the conditions consistent with the operating schedule accompanying the application, which the Panel may modify to such extent as they consider appropriate, and
    - ii. any mandatory conditions that must be included in the licence;
  - b) To exclude from the scope of the licence any of the licensable activities to which the application relates;
  - c) To refuse to specify the person proposed in the application as the designated premises supervisor;
  - d) To reject the application.
- 5.4 The conditions consistent with the operating schedule may be modified to alter or omit any of them or to add any new condition, including restricting the times at which licensable activities authorised by the licence can take place.
- 5.5 All licensing determinations should be considered on the individual merits of the application.
- 5.6 The Panel's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve. Findings on any issues of fact should be on the balance of probability.
- 5.7 It is important that a licensing authority should give comprehensive reasons for its decisions in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal.
- 5.8 **The Panel is asked to determine the application.**

Caribbean Carnival  
 Alexandra Park, Alexandra Road South, Manchester  
 Premises Licensing  
 Manchester City Council

© Crown copyright and database rights 2018. Ordnance Survey100019568.



<b>PREMISE NAME:</b>	Caribbean Carnival
<b>PREMISE ADDRESS:</b>	Alexandra Park, Alexandra Road South, Manchester
<b>WARD:</b>	Whalley Range
<b>HEARING DATE:</b>	24/07/2023

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



**Application for a premises licence to be granted under the Licensing Act 2003****Please read the following instructions first**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Manchester Carnival Together CIC**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description <b>Alexandra Park 180 Russell Street Moss Side</b>			
<b>Post town</b>	Manchester	<b>Postcode</b>	<b>M16 7JL</b>

Telephone number at premises (if any)	██████████
Non-domestic rateable value of premises	£

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	X	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) individual applicants** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

--

**Second individual applicant** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b> or over		I am 18 years old		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

**(B) Other applicants**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

<b>Name</b> Manchester Carnival Together CIC
<b>Address</b> 1 Parsonage Street, Manchester, Greater Manchester, United Kingdom, M15 5WD

Registered number (where applicable) 13421031
Description of applicant (for example, partnership, company, unincorporated association etc.) Community Interest Company
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]

**Part 3 Operating Schedule**

When do you want the premises licence to start? 

DD	MM	YYYY
1	2	0 8 2 0 2 3

If you wish the licence to be valid only for a limited period, when do you want it to end? 

DD	MM	YYYY
1	3	0 8 2 0 2 3

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>Alexandra Park is a free to access public park of 24.3 hectares (0.24kmsq) owned and managed by Manchester City Council - bordered by Alexandra Road South, Claremont Street, Princess Road.</p> <p>The licensed Carnival event area within Alexandra Park is defined by fenced perimeter line as per site plan.</p> <p>Capacity for Manchester Caribbean Carnival - 19,999</p>
---

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	
c) indoor sporting events (if ticking yes, fill in box C)	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	

e)	live music (if ticking yes, fill in box E)	x
f)	recorded music (if ticking yes, fill in box F)	x
g)	performances of dance (if ticking yes, fill in box G)	x
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	x

<b><u>Provision of late night refreshment</u></b> (if ticking yes, fill in box I)	
<b><u>Supply of alcohol</u></b> (if ticking yes, fill in box J)	x

In all cases complete boxes K, L and M

**A**

Plays Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

## E

Live music Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	x
				Both	
Mon			<b>Please give further details here</b> (please read guidance note 4) A maximum of 9 stages / sound systems will be programmed with various groups and individuals of both community and professional acts. This will include singers, rappers and similar performers with various music styles of Caribbean music including Soca, calypso and reggae.  1. Main Stage 2. Youth Stage 3. Sensation Soca 4. African Corner 5. Jamaican Corner 6. Community 7. Chimpo & <a href="#">Bloc2bloc</a> 8. Heritage - <a href="#">Moods Radio</a> 9. <a href="#">Good Ladies Promotion</a>		
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5) n/a		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) n/a		
Sat	12:00	20:00			
Sun	12:00	20:00			

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	X
				Both	
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4) All stages / sound systems will have recorded amplified music played by DJs.		
Tue					
Wed			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	12:00	20:00			
Sun	12:00	20:00			

## G

Performances of dance Standard days and timings (please read guidance note 7)			Indoors	Outdoors	Both
Day	Start	Finish			
			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		
Mon				X	
Tue					
Wed			<b>Please give further details here</b> (please read guidance note 4) Dance performances will take place by local groups on the stages with amplified music, either in conjunction with a band performance or DJ.		
Thur			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	12:00	20:00			
Sun	12:00	20:00			

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Mon				Outdoors	X
				Both	
Tue			<b>Please give further details here</b> (please read guidance note 4) Additional event activity will include Sport activity, Arts & Crafts Workshops, face painting, kite-making street arts and storytelling of Caribbean Culture & History		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat	12:00	20:00	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun	12:00	20:00			

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	x
Day	Start	Finis h		Off the premises	
				Both	
Mon			<p>In line with Manchester City Council guidelines on the supply of alcohol at an event in public parks, the following conditions will be applied to the sale of alcohol:</p> <p>A - Local Alcohol Management meeting is to take place with the Park Management and Policing Agencies to discuss the 'Consumption/ Sale of Alcohol',</p> <p>B - 'Alcohol only to be consumed or served in pre-determined designated area, after consultation with the police.'</p> <p>C - An Alcohol Management Plan to be in place with assigned accredited S.I.A stewards.</p> <p>D - The designated area to be properly signed, informing people that 'Alcohol cannot be removed from the Premises.' and managed accordingly.</p> <p>E - The supply of alcohol is limited to the time and date of this application. At any other time, the premises is not licenced for the supply of alcohol.</p> <p><b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 5)</p>		
Tue					
Wed					
Thur					
Fri					
Sat	12:00	19:30			
Sun	12:00	19:30			
			<p><b><u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	████████████████████
------	----------------------

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

No activity of this nature will take place. The Caribbean Carnival is a family event and all activity is designed to be appropriate for children and families. Much of the activity in the carnival is specifically tailored towards children and there will be music and dance performances involving children from local schools and community groups.

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			





			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Thur			
Fri			
Sat	00.00	23.59	
Sun	00.00	23.59	

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

### Organisation and staff

Manchester Carnival Together (MCT) as licensee holder will ensure at all times during licensable activity taking place:

- There are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the license.
- That staff have defined roles and will undertake relevant training
- Appropriate controls and SIA accredited staff are deployed in line with the event management plan to control ingress/egress and to prevent disorderly and violent behaviour.
- vigilance among staff to supervise customers in all parts of the premises.

### Planning

MCT will use a multiagency event planning process (coordinated by MCC) and the final event management plans will be reviewed by an MCC organised event Safety Advisory Group.

All event activity within the premises shall be controlled with specific reference to the capacity of the venue, the nature of the cultural content and in compliance with the standards for the provision of services as outlined in Purple Guide.

MCT will produce an Event Management plan which details all activity and control measures in place in order to deliver a safe event.

### Event Format

The event content will be focused on a family audience with the main focus to celebrate the Caribbean Culture for the local community.

The sale of alcohol will be an ancillary element of the event.

**Conditions of entry**

The conditions of entry will be implemented by the security contractor at the 4 entrance/exit points with the support of GMP if necessary. Visible signs at each entrance will display these conditions as outlined below.

Admission subject to Bag Search

- No Alcohol
- No Glass
- No Drugs or Legal Highs
- No Weapons
- No dogs within the main event arena - except guide dogs
- No bicycles within the main event area
- Management reserve the right to refuse admission

Capacity will be limited to 19,999 at any one time and informed by the use of clickers by Security operatives at all points of public access/egress and will be monitored by the Event Management Team (EMT).

**b) The prevention of crime and disorder****Security and Crowd Management**

MCT shall appoint an experienced event security/stewarding contractor and ensure they provide the required level of staffing and appropriate management structure to fulfil the licensing objectives.

Security staff will be visible, uniformed, easily identifiable and display their SIA badges at all times whilst on duty.

Only individuals licensed by the Security Industry Authority shall be used at the premises where required by law to undertake security activities, which include guarding against:

- A) Unauthorized access or occupation (e.g., through door supervision)
- B) Outbreaks of disorder,
- C) Damage of property

Security Staff and stewards shall be briefed and in position prior to any licensable activity takes place.

Security and stewarding staff will be in position until all licensable activity has stopped and the site is clear of public.

Event security will be vigilant and identify suspicious behaviour and take appropriate action to assist in the prevention of theft and robbery and the prevention of crime and disorder within the premises.

**Supply of Alcohol**

An alcohol management plan shall be submitted by MCT to relevant multi-agency group members for review and comment (including the licensing authority and the police) and MCT shall ensure the supply and retail of alcohol will be conducted in accordance to this plan.

The designated premises licence holder will be on site at all times when alcohol is being sold.

The Challenge 25 Policy will be adopted at all bars. This will have relevant signage and anyone who looks under the age of 25 asked for appropriate photo ID. If this is not presented on request, then there will be no sale of alcohol.

There will be control points into/out-of the designated premises licensed area to prevent public from bringing external alcohol onto site and to stop alcohol bought onsite to be taken offsite. These will be controlled by SIA security who will carry out bag checks.

SIA security will be located at each Bar operation at all times that alcohol is being sold.

The sale of alcohol will stop 30minutes before the end of the event to allow time for consumption prior to the end of the event.

No alcohol will be served in bottles or glasses.

MCT shall ensure there are no unauthorised sales of alcohol onsite and with the assistance of GMP and MCC remove stallholders selling or intending to sell unlicensed sales of alcohol.

MCT shall ensure that free potable water is available onsite and has relevant signage.

**Conditions of entry**

SIA security will perform bags checks at the four entry points to the licensed event site within the park (see site plan) and enforcing the conditions of entry

**Communication**

Any incidents of a criminal nature that may occur on the premises will be reported to the police via Event Control.

Communication between the EMT and security contractor will be via radio and coordinated through event control and recorded appropriately.

Security staff shall be provided adequate radios to cover key positions within the event site.

Commented [JB1]: 3 entry points gate 1 2 and gate 4 query on gate 3b as we didn't use this as an access gate last year this was gate for the traders staff etc?

Formatted: Font color: Text 1

Formatted: Font color: Text 1

**c) Public safety**

Event planning and delivery for the Manchester Carnival will be in compliance with the standards for the provision of services by the Purple Guide and will be developed through an MCT/MCC co-ordinated multi-agency planning process and validated by a Carnival specific Safety Advisory Group meeting

**Risk Assessment**

MCT will carry out an event risk assessment in respect of all activities that take place on the premises.

All relevant ADIPs, PIPAs, risk assessment and insurance for inflatables and fairground will be shared with MCC parks prior to the event.

All event contractors will comply with all relevant Health & Safety legislation and follow the control measures documented in their own risk assessments and method statements and will be responsible for ensuring safe systems of work.

**Temporary Structures**

All temporary structures will be erected / installed by a trained competent person and signed off accordingly.

**Site Layout**

The site will be designed to have multiple focal points to limit large crowds in one location.

A Blue Route will be maintained through the site at all times.

**Capacity**

The capacity limit is set at 19,999 within the defined event site. MCT will not allow the event to go over the licensed capacity to prevent overcrowding onsite.

Capacity will be monitored by SIA security with the use of 'clickers' at the event gates and be recorded periodically by event control.

A site evacuation plan will be in place and documents in the Event management Plan.

Egress from the park shall be monitored with reference to control of departure and safe access to transport.

**Medical**

MCT will contract an experienced event medical provider to deliver adequate medical cover for the event in reference to the purple guide and the Medical plan reviewed by NWAS.

Medical cover will be onsite throughout the hours that licensable activity is taking place.

A medical management plan will be provided for the event.

**Content**

No special effects or pyrotechnics will be used at the event.

No use of petrol generators will be allowed. Only diesel, bio-fuel or battery generators will be permitted to be used within the event site. Generators to be filled with sufficient fuel to power for the duration of the event.

**Concessions**

MCC Environmental Health 'Food Concessions Form' will be sent to all caterers and will be submitted to MCC Environmental Health prior to the event. Any food traders who do not return the MCC Environmental Health 'Food Concessions Form' will not be permitted to trade.

**Communication**

MCT will promote any safety messages as advised by GMP in advance and during the event.

**d) The prevention of public nuisance**

**Noise**

PA Systems on the event site will operate between the times of 10:00-20:00 on each day (between 10:00-12:00 for pre-event sound checks).

Noise will be monitored and if noise levels beyond the boundary are deemed unreasonable the PA Technician will be instructed by radio communication to lower noise levels at identified stages.

Generators provided will be of super silenced type which operate at a sound level of 75dB or lower at 1m from the casing.

**Waste/Litter**

MCT shall put a waste management plan in place to maintain a clean and safe site including the adequate provision of bins, litter pickers and waste collections.

Adequate toilet facilities will be provided on site for the event in line with Purple Guide recommendations.

**Communication**  
 MCT Event Management Team shall inform the wider community and park users about the restrictions of entry into areas of the park and potential noise impacts - including signage at the park gates in the lead up to the event.

**e) The protection of children from harm**

**Content**  
 MCT will design the event content to be family friendly.

**Communication / Marketing**  
 Marketing will be designed with a family audience in mind, particularly Caribbean families from the local community but with general appeal to families.

**Supply of Alcohol**  
 Challenge 25 will be implemented.

**Safeguarding**  
 MCT shall produce a relevant safeguarding plan including an appropriate procedure to manage lost children and required DBS checks are in place for any performers / participants interacting with children.

**Checklist:**

**Please tick to indicate agreement**

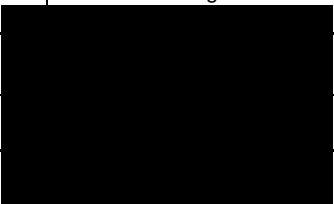
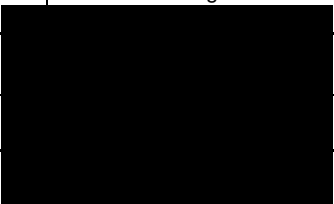
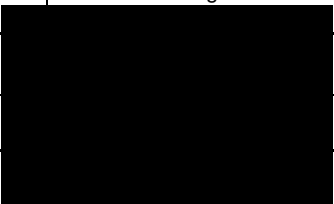
•	I have made or enclosed payment of the fee.	
•	I have enclosed the plan of the premises.	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
•	I understand that I must now advertise my application.	
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please read guidance note 15)</li> </ul>
Signature	
Date	
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank





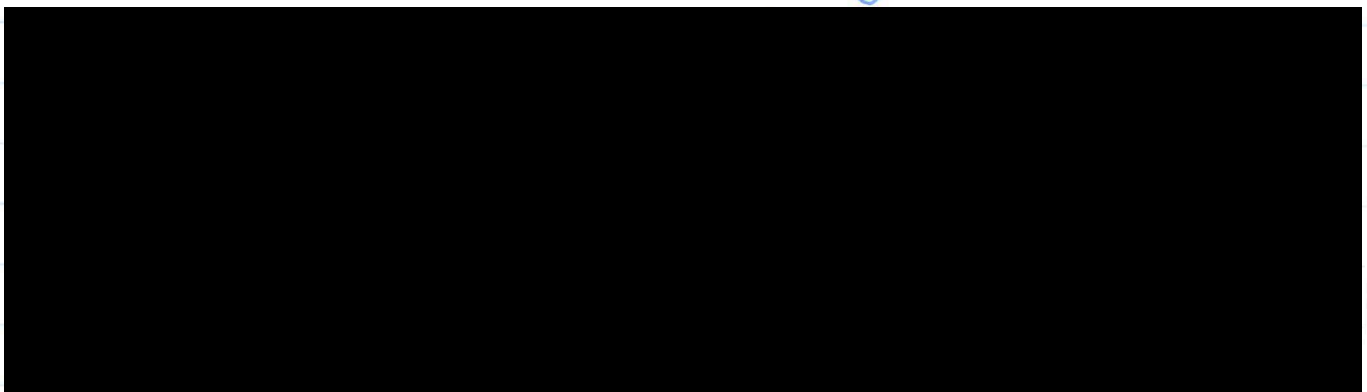
Dear Sir/Madam,

It is with dismay every year that I live through the Most Side Carnival.

It is not the Carnival itself but the drinking alcohol and taking drugs that goes on way into the night.

It is the loud, very loud, noise ("music") which keeps us awake till gone midnight.

Someone plays a ghetto blaster outside the "Chicken Run" into the early hours of the morning. Earplugs and ear defenders are no match. Our nerves are on edge and the trauma shortening our lives.



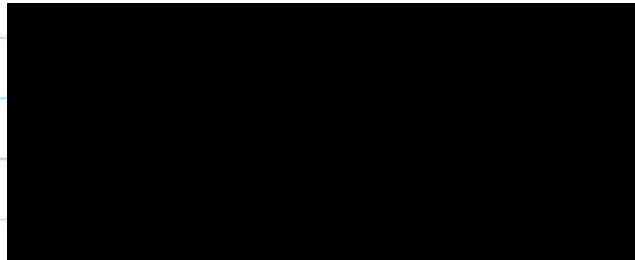
have made arrangements, alternative arrangements so that I can sleep out



of range of the noise this year.



I have the opinion that, because someone gets shot every year at these Carnivals that they only serve to give the area a bad name.



## Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<ol style="list-style-type: none"> <li>1. The licence holder (MCT) shall ensure at all times during licensable activity taking place:               <ol style="list-style-type: none"> <li>a. There are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence.</li> <li>b. That staff have defined roles and will undertake relevant training</li> <li>c. Appropriate controls and SIA accredited staff are deployed in line with the event management plan to control ingress/egress and to prevent disorderly and violent behaviour.</li> <li>d. vigilance among staff to supervise customers in all parts of the premises.</li> </ol> </li> <li>2. MCT will use a multiagency event planning process (coordinated by MCC) and the final event management plans will be reviewed by an MCC organised event Safety Advisory Group.</li> <li>3. All event activity within the premises shall be controlled with specific reference to the capacity of the venue, the nature of the cultural content and in compliance with the standards for the provision of services as outlined in Purple Guide.</li> <li>4. MCT will produce an Event Management plan which details all activity and control measures in place in order to deliver a safe event.</li> <li>5. The event content will be focused on a family audience with the main focus to celebrate the Caribbean Culture for the local community.</li> <li>6. The sale of alcohol will be an ancillary element of the event.</li> <li>7. The conditions of entry will be implemented by the security contractor at the 4 entrance/exit points with the support of GMP if necessary. Visible signs at each entrance will display these conditions as outlined below.               <ol style="list-style-type: none"> <li>a. Admission subject to Bag Search</li> <li>b. No Alcohol</li> <li>c. No Glass</li> <li>d. No Drugs or Legal Highs</li> <li>e. No Weapons</li> <li>f. No dogs within the main event arena - except guide dogs</li> <li>g. No bicycles within the main event area</li> <li>h. Management reserve the right to refuse admission</li> </ol> </li> <li>8. Capacity will be limited to 19,999 at any one time and informed</li> </ol>	N/A	Applicant

## Schedule of Licence Conditions

<p>by the use of clickers by Security operatives at all points of public access/egress and will be monitored by the Event Management Team (EMT).</p> <p>9. MCT shall appoint an experienced event security/stewarding contractor and ensure they provide the required level of staffing and appropriate management structure to fulfil the licensing objectives.</p> <p>10. Security staff will be visible, uniformed, easily identifiable and display their SIA badges at all times whilst on duty.</p> <p>11. Only individuals licensed by the Security Industry Authority shall be used at the premises where required by law to undertake security activities, which include guarding against:</p> <ul style="list-style-type: none"> <li>a. Unauthorized access or occupation (e.g., through door supervision)</li> <li>b. Outbreaks of disorder,</li> <li>c. Damage of property</li> </ul> <p>12. Security Staff and stewards shall be briefed and in position prior to any licensable activity takes place.</p> <p>13. Security and stewarding staff will be in position until all licensable activity has stopped and the site is clear of public.</p> <p>14. Event security will be vigilant and identify suspicious behaviour and take appropriate action to assist in the prevention of theft and robbery and the prevention of crime and disorder within the premises.</p> <p>15. An alcohol management plan shall be submitted by MCT to relevant multi-agency group members for review and comment (including the licensing authority and the police) and MCT shall ensure the supply and retail of alcohol will be conducted in accordance with this plan.</p> <p>16. The designated premises licence holder will be on site at all times when alcohol is being sold.</p> <p>17. The Challenge 25 Policy will be adopted at all bars. This will have relevant signage and anyone who looks under the age of 25 asked for appropriate photo ID. If this is not presented on request, then there will be no sale of alcohol.</p> <p>18. There will be control points into/out-of the designated premises licensed area to prevent public from bringing external alcohol onto site and to stop alcohol bought onsite to be taken offsite. These will be controlled by SIA security who will carry out bag</p>		
---	--	--

## Schedule of Licence Conditions

<p>checks.</p> <p>19. SIA security will be located at each Bar operation at all times that alcohol is being sold.</p> <p>20. The sale of alcohol will stop 30minutes before the end of the event to allow time for consumption prior to the end of the event.</p> <p>21. No alcohol will be served in bottles or glasses.</p> <p>22. MCT shall ensure there are no unauthorised sales of alcohol onsite and with the assistance of GMP and MCC remove stallholders selling or intending to sell unlicensed sales of alcohol.</p> <p>23. MCT shall ensure that free potable water is available onsite and has relevant signage.</p> <p>24. SIA security will perform bags checks at the four entry points to the licensed event site within the park (see site plan) and enforcing the conditions of entry</p> <p>25. Any incidents of a criminal nature that may occur on the premises will be reported to the police via Event Control.</p> <p>26. Communication between the EMT and security contractor will be via radio and coordinated through event control and recorded appropriately.</p> <p>27. Security staff shall be provided adequate radios to cover key positions within the event site.</p> <p>28. Event planning and delivery for the Manchester Carnival will be in compliance with the standards for the provision of services by the Purple Guide and will be developed through an MCT/MCC co-ordinated multi-agency planning process and validated by a Carnival specific Safety Advisory Group meeting.</p> <p>29. MCT will carry out an event risk assessment in respect of all activities that take place on the premises.</p> <p>30. All relevant ADIPs, PIPAs, risk assessment and insurance for inflatables and fairground will be shared with MCC parks prior to the event.</p> <p>31. All event contractors will comply with all relevant Health &amp; Safety legislation and follow the control measures documented in their own risk assessments and method statements and will be responsible for ensuring safe systems of work.</p>		
--	--	--

## Schedule of Licence Conditions

<p>32. All temporary structures will be erected / installed by a trained competent person and signed off accordingly.</p> <p>33. The site will be designed to have multiple focal points to limit large crowds in one location.</p> <p>34. A Blue Route will be maintained through the site at all times.</p> <p>35. The capacity limit is set at 19,999 within the defined event site. MCT will not allow the event to go over the licensed capacity to prevent overcrowding onsite.</p> <p>36. Capacity will be monitored by SIA security with the use of 'clickers' at the event gates and be recorded periodically by event control.</p> <p>37. A site evacuation plan will be in place and documents in the Event management Plan.</p> <p>38. Egress from the park shall be monitored with reference to control of departure and safe access to transport.</p> <p>39. MCT will contract an experienced event medical provider to deliver adequate medical cover for the event in refence to the purple guide and the Medical plan reviewed by NWAS.</p> <p>40. Medical cover will be onsite throughout the hours that licensable activity is taking place.</p> <p>41. A medical management plan will be provided for the event.</p> <p>42. No special effects or pyrotechnics will be used at the event.</p> <p>43. No use of petrol generators will be allowed. Only diesel, bio-fuel or battery generators will be permitted to be used within the event site. Generators to be filled with sufficient fuel to power for the duration of the event.</p> <p>44. MCC Environmental Health 'Food Concessions Form' will be sent to all caterers and will be submitted to MCC Environmental Health prior to the event. Any food traders who do not return the MCC Environmental Health 'Food Concessions Form' will not be permitted to trade.</p> <p>45. MCT will promote any safety messages as advised by GMP in advance and during the event.</p> <p>46. PA Systems on the event site will operate between the times of 10:00-20:00 on each day (between 10:00-12:00 for pre-event sound checks).</p>		
--	--	--

## Schedule of Licence Conditions

<p>47. Noise will be monitored and if noise levels beyond the boundary are deemed unreasonable the PA Technician will be instructed by radio communication to lower noise levels at identified stages.</p> <p>48. Generators provided will be of super silenced type which operate at a sound level of 75dB or lower at 1m from the casing.</p> <p>49. MCT shall put a waste management plan in place to maintain a clean and safe site including the adequate provision of bins, litter pickers and waste collections.</p> <p>50. Adequate toilet facilities will be provided on site for the event in line with Purple Guide recommendations.</p> <p>51. MCT Event Management Team shall inform the wider community and park users about the restrictions of entry into areas of the park and potential noise impacts - including signage at the park gates in the lead up to the event.</p> <p>52. MCT will design the event content to be family friendly.</p> <p>53. Marketing will be designed with a family audience in mind, particularly Caribbean families from the local community but with general appeal to families.</p> <p>54. MCT shall produce a relevant safeguarding plan including an appropriate procedure to manage lost children and required DBS checks are in place for any performers / participants interacting with children.</p>		
<b>Conditions proposed by objectors</b>	<b>Agreed</b>	<b>Proposed by</b>
Not applicable		

This page is intentionally left blank